



PO Box 358~ Plainfield, IL 60544
plainfieldfest.org ~ plainfieldriverfront.org
EMAIL - vendors@plainfieldfest.org

Plainfield Riverfront Foundation Presents Plainfield Fest 2017 Craft Fair Application

Thank you for your interest in Plainfield Fest 2017. We invite you to apply for the Plainfield Fest Craft Fair to be held on July 15th & 16th, 2017. Enclosed is our Craft Booth Application. Kindly return the application **filled out completely along with the appropriate fees.**

Location: NEW LOCATION - Riverfront Park / Plainfield - Directions to come.

Dates: Saturday, July 15th 11:00 AM start (11 am to 6 pm or later)
Sunday, July 16th 12:00 PM start (12 pm to 6 pm)

Fees: \$75 for a single 10' X 10' space
\$25 additional for corner booth (limited availability)
\$10 for each 110V outlet, you must bring 150 ft of cord (limited availability)
*(Please Note: Power may not be available based on location.)
\$30 for any NSF Check received
* No checks accepted within 10 days of event (cash only)

Deadlines: **Friday, June 16th, 2017 (Applications accepted beyond case by case)**

No refunds will be awarded after June 23rd, 2017

**Notification of acceptance or rejection:
Within five (5) days of receipt of application**

Upon request, craft vendors may be asked to provide two (2) photos representing your products proposed for sale. The Plainfield Riverfront Foundation reserves the right to accept or deny acceptance into the show based on items submitted in photos. You must be able to "show" both days. Please note that the Plainfield Fest Committee reserves the right to require unacceptable items to be removed and eliminated from the show and all future events will be noted. **Before set up, you will need to provide Plainfield Riverfront Foundation with a Certificate of Insurance with your business name, listing Plainfield Riverfront Foundation as a certificate holder OR sign the enclosed waiver. No applicant will be accepted without these rules followed. If you wish to have photos returned, include a stamped, self-addressed business envelope.**

Please make payment payable to Plainfield Riverfront Foundation

Mail Application to:
Plainfield Riverfront Foundation
Attn: Heather Heavens
P.O. Box 358
Plainfield, IL 60544

If you have any questions, please contact Heather Heavens by email at:
vendors@plainfieldfest.org

*To create a unique, exciting, and attractive riverfront corridor that links residents to
Plainfield's history, geography, economy and culture in sustainable ways.*

Plainfield Fest 2017 Craft Booth Application

FEES

10' x 10' Booth	\$75.00 each
Corner Booth (limited availability)	\$25.00 additional
Electrical Fee (limited availability)	\$10.00 <i>For each 110V outlet</i>

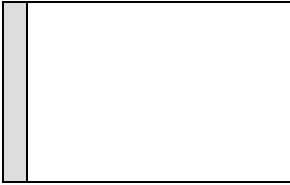
Crafters may begin set-up upon arrival, but you may not begin selling until a member of the craft show committee verifies your entry.

The name on the booth application must match the person(s) operating the booth.

No swapping, trading or selling of booths without the craft show committee approval.

Individual/private fundraising, raffles or contests of any kind are strictly prohibited.

If you have questions please contact Heather Heavens by email at:
[**vendors@plainfieldfest.org**](mailto:vendors@plainfieldfest.org)

Business _____ Contact Person _____ Phone _____ Address _____ City _____ State _____ Zip _____ Website _____ Email _____
Automobile Information: Make _____ Model _____ Year: _____ License Plate Number _____
Number of Booths Desired: _____ Corner Booth (if available)? Yes or No (additional \$25.00)
<p>10' x 10' space</p> 
<p>Booths are set up side by side in either a street or park like setting. Gray area represents available selling area.</p> <p>Exhibits and tents may be left standing overnight at owners OWN RISK!</p>

Tents

Will you be using a tent? YES or NO **Village requires all tents must be secured down with sand bags or cement blocks. Plainfield Riverfront Foundation does not supply tents or tables, or items to secure appropriately. Fest officials reserve the right to deny any entrant based on safety concerns**

Electrical

Will you need electricity? YES or NO
 How many 110V outlets are needed? One or Two

What are you plugging in? _____

Number of extension cords _____

We will provide only the amount requested—no exceptions!

Vendors are responsible for own equipment necessary to hook up to distribution box.

Must Complete

List items that you will be selling from your space(s). Please be very specific. All items must be listed.

I understand that exhibits and tents may be left standing overnight at owners own risk. I understand that Plainfield Riverfront Foundation, which is a non-profit organization, is released from any and all liability (including lawsuits) in the event of accidents, fire damage, inclement weather, theft, or for any other reason.

Signature: _____ Date: _____

Total Fees:

Booth Fee (\$75): # of Booths _____ = \$ _____

Electrical Fee (\$10): # of 110V _____ = \$ _____

Corner Booth Fee (\$25): _____ = \$ _____

Total Amount Enclosed \$ _____

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